

25X1

SECRETCopy 5 of 5

3 January 1956

MEMORANDUM FOR: Finance Division, Accounts Branch

25X1

SUBJECT : - Travel Claim for

Period 10 - 15 December 1955

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1. It is requested that account be credited in the amount of \$374.03. The difference between this claim and the related travel advance of \$400.00 drawn on 6 December 1955 has been liquidated by a cash refund of \$25.97. (See Receipt No. B-1186 dated 20 December 1955.)

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$374.03. This expense is properly chargeable as follows:

| <u>TRAVEL ORDER NO.</u> | <u>ALLOWMENT SOURCE</u> | <u>OBJECT CLASS</u> | <u>AMOUNT</u> |
|-------------------------|-------------------------|---------------------|---------------|
| PCS-DCL-Proj 137-56 | 6-1004-10-001 | 02.1 | \$ 374.03 |

3. The Security Office requests that this voucher not be released through normal administrative channels.

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Authorized Certifying Officer
Project Comptroller

Distribution:

- 0&1 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- 5 - Chrono

JHS/Jr/e

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